

GST 101 AND 102 COURSE CONTENTS

COURSE DESCRIPTION

GST 101 and 102 are designed to promote English language proficiency for students at the undergraduate level in all departments. The focus will be on language skills such as listening, speaking, reading and writing, using texts, traditional grammar textbooks and online materials. It is designed to improve and polish students' use of English language to communicate, i.e. communicate effectively. It will be done through the following avenues: listening, reading, writing and speaking.

COURSE OBJECTIVES

The students would be able to:

1. Listen effectively
2. Read fluently and critically
3. Study effectively
4. Take notes and make notes, which they can comprehend easily
5. Engage in relevant discussions in academic personal and social contexts; especially with peers, on a wide range of information sources and experiences.
6. Critically read and analyze a text

GST 101 - FIRST SEMESTER

WEEK 1	COMMUNICATION PROCESS
I.	DEFINITION
II.	SEVEN MAJOR ELEMENTS OF COMMUNICATION
	A. SENDER
	B. IDEAS
	C. ENCODING
	D. COMMUNICATION CHANNEL
	E. RECEIVER
	F. DECODING
	G. FEEDBACK
III	TYPES AND FORMS, GOALS
IV	EFFECTIVE COMMUNICATION
V	BASIC ELEMENTS OF COMMUNICATION MODEL: SOURCE, MESSAGE, CHANNEL, RECEIVER, EFFECT, FEEDBACK AND MORE
WEEK 2	NOTE-TAKING AND NOTE-MAKING
	VOCABULARY DEVELOPMENT
	SPELLING
WEEK 3	LISTENING

Course Manual For Ipc 102 Speech Communication
Spring 2004

Albert A Gayle



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